



**ANNUAL BUDGET**

**BEGINNING JANUARY 1, 2017**

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**MEEKER SANITATION DISTRICT  
BOARD MEMBERS**

**CHAIRMAN OF THE BOARD**

MICHAEL HOKE

**TREASURER OF THE BOARD**

CINDY BALLOGA

**SECRETARY OF THE BOARD**

TRAVIS DAY

**DIRECTORS**

RUSSELL OVERTON

JOHN HOOPER

**MEEKER SANITATION DISTRICT  
STAFF**

**OFFICE**

GAIL FRANTZ - OFFICE MANAGER  
POLLY BALL - OFFICE ASSISTANT

**PLANT**

KURT NIELSEN - PLANT MANAGER  
KARL CASIAS - ASSISTANT PLANT MANAGER  
ROBERT RALEY - PLANT OPERATOR

MEEKER SANITATION DISTRICT

PUBLIC MEETINGS SCHEDULE

REGULAR MEETING OF THE BOARD OF DIRECTORS

FIRST WEDNESDAY OF EACH MONTH

7:00 P.M.

MEEKER SANITATION DISTRICT BUILDING

265 8TH STREET

BOARD ROOM

MEEKER, COLORADO

ALL MEETINGS OF THE BOARD OF DIRECTORS  
ARE OPEN TO THE PUBLIC.

# MEEKER SANITATION DISTRICT

## HISTORY

The Meeker Sanitation District was organized on December 4th, 1961. The Meeker Sanitation District replaced many small sewer associations that were established years before the Meeker Sanitation District was organized. The organization of the Meeker Sanitation District would allow all of the people who were utilizing these associations, and any people who would like sewer service, but did not have any at that time, to use the Meeker Sanitation District. Since 1961 the Meeker Sanitation District has operated effectively for the community of Meeker.

## LOCATION

The Meeker Sanitation District is located on the north bank of the White River in the Northwestern corner of Colorado in the East center portion of Rio Blanco County. The Town of Meeker is the county seat for Rio Blanco County.

## GOVERNING BODY

The Meeker Sanitation District is a Special District and a political subdivision of the State of Colorado. The voters elect five Directors to serve on the District Board. Special District elections are held on the Tuesday succeeding the first Monday of May in every even numbered year. The Board of Director Members serve four-year terms, which are staggered. Two Board Members are elected one election and the other three Board Members are elected the next election.

## ECONOMIC BASE

Meeker residents are employed in various activities, such as: agriculture, mining, construction, natural resources and government. An increase in jobs related to the natural gas and oil industry impacted this area substantially in 2008. The soda ash industry has slowed with one of the larger plants in the area being shut down; most of these workers were absorbed in the oil and natural gas industry. Although the oil and gas industry is alive in Rio Blanco County, it has slowed substantially. Several gas processing plants have been constructed and are employing a fraction of the workers that were here in former years. Shell Oil has shut down their oil shale processing plant, resulting in more of Meeker's residents to be unemployed and searching for new employment. Some employees for the gas processing plant have made their homes here in Meeker. The number of oil and gas drilling rigs has declined in the last couple of years, the area is seeing a few new drilling rigs move into the area recently. It was expected that the population would decrease when the pipeline and gas plant construction employees left, this happened sooner than anticipated. The District feels that the oil and gas is present here, and as prices change we probably will be impacted in the future. The community as a whole feels the impact of the oil and gas industry leaving the area.

# **MEEKER SANITATION DISTRICT**

## **2017 BUDGET MESSAGE**

### **Introduction**

The Meeker Sanitation District's 2017 budget has been prepared in accordance with the Board of Directors continuing philosophy of offering services as economically as possible. The Meeker Sanitation District has a goal of operating economically and insuring the health, safety, prosperity, security, and general welfare of the people of the Meeker Sanitation District.

### **Budget Highlights**

The 2017 budget has been prepared by projecting revenues based on information available historically and other projections provided to the Meeker Sanitation District from the Department of Local Affairs, and the Rio Blanco County Assessor. The budget includes a section with beginning and ending fund balances.

The Meeker Sanitation District had no employee changes for 2016. The District employs a Plant Manager, an Assistant Plant Manager and one Plant Operator for the wastewater treatment facility. The District has an Office Manager and an Office Assistant. The Board of Directors has looked hard at the wages of the District employees, in 2016 all employees received a wage increase of \$0.60 per hour. For 2017 all employees will realize a wage increase of \$0.70 per hour. The District had one long time Board Director resign in 2014, and in 2016 a new Board Member was found to fill that position. We welcome to the Board of Directors John Hooper. The officers for the Board of Directors changed a little in 2016 with the Chairperson Michael Hoke remaining the same, and Travis Day is the new Secretary of the Board and Cindy Balloga is the new Treasurer of the Board.

Everyone has worked diligently to minimize expenditures without jeopardizing District services and maintenance for the District's equipment and lines. The Meeker Sanitation District is committed to maintaining quality services and preserving the District's investment in the sewage treatment plant, lines and buildings. The District contributed funds towards development of a new sewer main that will service an area of the community that has never had the opportunity to connect to the sewer system before. This is exciting for the community, a new hospital has been built in this area and the area will be available for new development.

The Meeker Sanitation District believes that motivated, competent and dedicated employees are essential to achieving this commitment. The Meeker Sanitation District will continue to keep costs of government economical and take an active role in promoting cooperation with other governmental entities recognizing that it benefits all citizens of the community.

The 2017 Meeker Sanitation District budget was prepared using the accrual basis of accounting. The primary services that will be provided during the 2017 calendar year are maintaining the collection system and wastewater treatment facility for sewage service.

### Revenue Overview:

Revenues projected during 2017 are estimated at \$746,901.66. Property taxes decreased slightly for 2016 due to changes in the Rio Blanco County Assessors valuation. Revenues are expected to be slightly less than they were in 2016. The District will temporarily reduce the mill levy for the District from 9.47 mills to 6.47 mills. After careful consideration the Board of Directors has decided to reduce the mill levy to help those businesses in the community that pay a substantially larger portion of the property taxes than do the residential users.

The Meeker Sanitation District's Certified Assessed Value by Rio Blanco County Assessor on December 10, 2016 was \$21,083,530.00, which will generate \$136,410.44 in property tax as revenue. The Meeker Sanitation District's mill levy is 6.47.

### Expenditure Overview:

For the operation of the District, the estimated expenditures for 2017 have decreased by \$4,459.28 from the 2016 appropriated expenditures. The District has cut back expenditures due to less income coming in to run the operations.

For the 2017 budget year the office will operate with two employees and the plant will have three employees to share the duties of treating wastewater and maintaining equipment, sewer mains, grounds and buildings.

### Budget Summary

The proposed 2017 operations budget has been decreased by \$4,459.28 from the 2016 budget. Capital Outlay for Improvements has a separate page in the Budget. Capital Outlay is still figured in the Expenses on the total Budget outlook. The Meeker Sanitation District's budget is actively monitored throughout the year by the Board of Directors and the District staff members to insure that operating expenditures do not exceed operating revenues.

The present staff strives to maintain the best service to the people that is possible. Members of the staff participate in continuing education classes in their respective fields in order to maintain a high quality of performance of their tasks. The commitment of the employees and the Board of Director Members has contributed to the success of the services provided by the Meeker Sanitation District.

Respectfully Submitted

Gail Frantz  
Office Manager  
Meeker Sanitation District



**MEEKER SANITATION DISTRICT  
OFFICE  
PROPOSED BUDGET FYE 12/31/2017**

	Actual Prior Year 12/31/2015	Appropriated for Year 12/31/2016	Estimated FYE 12/31/2016	Proposed FYE 12/31/2017
Salary - Office Manager	\$ 53,286.40	\$ 54,705.60	\$ 54,705.60	\$ 55,952.00
Meeting Allowance	\$ 2,016.00	\$ 2,000.00	\$ 1,000.00	\$ 2,000.00
Salary - Office Assistant	\$ 22,464.00	\$ 23,462.40	\$ 23,462.40	\$ 24,627.20
Directors Fees	\$ 3,600.00	\$ 4,500.00	\$ 4,125.00	\$ 4,500.00
Attorney	\$ 18,900.00	\$ 18,900.00	\$ 18,900.00	\$ 18,900.00
Retirement	\$ 13,736.92	\$ 14,188.82	\$ 14,041.55	\$ 14,519.15
Unemployment Tax	\$ 300.79	\$ 310.70	\$ 307.48	\$ 317.94
Social Security & Med	\$ 7,733.57	\$ 7,922.95	\$ 7,840.72	\$ 8,107.41
Health Insurance	\$ 50,740.02	\$ 53,204.16	\$ 43,108.65	\$ 41,960.40
Audit	\$ 4,450.00	\$ 4,500.00	\$ 4,540.00	\$ 4,700.00
Bonds- Liability Ins.	\$ 2,225.26	\$ 2,900.00	\$ 2,546.56	\$ 2,546.56
State Comp. Ins.	\$ 287.68	\$ 300.00	\$ 226.64	\$ 300.00
Office Supplies	\$ 9,774.61	\$ 10,000.00	\$ 9,000.00	\$ 10,000.00
Phone	\$ 2,025.75	\$ 2,000.00	\$ 2,114.96	\$ 2,100.00
Treasurers Fee	\$ 6,752.79	\$ 6,842.38	\$ 6,842.38	\$ 6,821.85
Tax Abatement	\$ -	\$ 200.00	\$ -	\$ 200.00
Unclassified Misc.	\$ 2,527.76	\$ 2,000.00	\$ 1,999.75	\$ 2,000.00
SDA Dues	\$ 790.91	\$ 790.91	\$ 790.91	\$ 800.00
Education	\$ 426.46	\$ 1,500.00	\$ 2,352.51	\$ 2,500.00
Electricity	\$ 801.03	\$ 1,000.00	\$ 716.97	\$ 800.00
Natural Gas	\$ 799.37	\$ 1,000.00	\$ 650.00	\$ 800.00
Water	\$ 288.00	\$ 320.00	\$ 289.55	\$ 310.00
Interest & Election Expense	\$ -	\$ 1,500.00	\$ 96.19	\$ 100.00
Building Maintenance	\$ 1,694.67	\$ 1,000.00	\$ 1,443.18	\$ 1,000.00
Contingency	\$ 540.00	\$ 4,000.00	\$ -	\$ 4,000.00
<b>TOTAL</b>	<b>\$ 206,161.99</b>	<b>\$ 219,047.92</b>	<b>\$ 201,101.00</b>	<b>\$ 209,862.51</b>

**MEEKER SANITATION DISTRICT  
PLANT  
PROPOSED BUDGET FYE 12/31/2017**

	Actual Prior Year 12/31/2015	Appropriated for Year 12/31/2016	Estimated FYE 12/31/2016	Proposed FYE 12/31/2017
Salary - Plant Manager	\$ 78,025.70	\$ 66,335.76	\$ 67,722.84	\$ 68,097.60
Salary - Assist. Plant Manager	\$ 35,925.99	\$ 54,684.72	\$ 52,999.76	\$ 53,851.20
Salary - Plant Employees	\$ 18,640.23	\$ 29,910.60	\$ 33,756.50	\$ 30,888.00
On Call & Overtime	\$ 19,722.29	\$ 10,280.00	\$ 19,608.80	\$ 18,738.13
Retirement	\$ 20,866.66	\$ 22,085.92	\$ -	\$ 23,505.77
Social Security & Med	\$ 11,681.56	\$ 12,332.65	\$ -	\$ 13,125.48
Unemployment Tax	\$ 456.94	\$ 483.63	\$ 516.00	\$ 514.72
Health Insurance	\$ 57,812.58	\$ 67,428.24	\$ 67,401.12	\$ 69,615.48
State Comp. Insurance	\$ 6,151.00	\$ 5,400.00	\$ 5,439.24	\$ 5,400.00
Liability & Property Ins.	\$ 23,378.16	\$ 25,302.76	\$ 20,981.55	\$ 20,961.62
Electricity	\$ 66,959.33	\$ 70,000.00	\$ 73,893.00	\$ 75,000.00
Natural Gas	\$ 13,638.68	\$ 30,000.00	\$ 10,701.26	\$ 20,000.00
Phone	\$ 5,906.36	\$ 5,500.00	\$ 6,208.92	\$ 6,300.00
Trash	\$ 900.00	\$ 1,000.00	\$ 900.00	\$ 1,000.00
Vehicle Fuel	\$ 3,672.77	\$ 6,000.00	\$ 2,525.72	\$ 5,000.00
Vehicle Maintenance	\$ 6,576.74	\$ 4,000.00	\$ 5,413.32	\$ 5,000.00
General Maintenance	\$ 56,916.87	\$ 40,000.00	\$ 51,000.28	\$ 50,000.00
Chlorine/Salt	\$ -	\$ 2,000.00	\$ 2,924.76	\$ 3,000.00
Lab Supplies	\$ 1,052.13	\$ 3,000.00	\$ 2,964.24	\$ 3,000.00
Office Supplies	\$ 1,370.68	\$ 3,500.00	\$ 2,000.00	\$ 2,000.00
Permit Admin. Fee	\$ 3,795.00	\$ 4,000.00	\$ 3,795.00	\$ 4,000.00
Education	\$ 2,202.68	\$ 5,000.00	\$ 3,292.92	\$ 5,000.00
Safety	\$ 3,370.08	\$ 3,500.00	\$ 2,912.69	\$ 3,500.00
Sludge Application Fee	\$ 139.39	\$ 250.00	\$ 80.26	\$ 250.00
Sewer Main Maint.	\$ 4,355.00	\$ 5,000.00	\$ 2,050.00	\$ 5,000.00
Testing	\$ 1,751.03	\$ 3,500.00	\$ 1,357.20	\$ 2,000.00
Miscellaneous	\$ 2,404.56	\$ 4,000.00	\$ 3,281.16	\$ 4,000.00
Land	\$ -	\$ 1,000.00	\$ 560.00	\$ 1,000.00
Water Sampling	\$ 6,342.50	\$ 6,500.00	\$ 6,541.00	\$ 6,500.00
Professional Services	\$ 19,860.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
Contingency	\$ 4,093.69	\$ 35,318.74	\$ -	\$ 25,791.15
<b>TOTAL</b>	<b>\$ 477,968.60</b>	<b>\$ 537,313.02</b>	<b>\$ 460,827.54</b>	<b>\$ 542,039.15</b>

**MEEKER SANITATION DISTRICT  
ESTIMATED REVENUES  
PROPOSED BUDGET FYE 12/31/2017**

	Actual Prior Year 12/31/2015	Estimated FYE 12/31/2016	Proposed FYE 12/31/2017
Sewer Service	\$ 531,703.10		
Property Taxes	\$ 134,382.32		
Specific Ownership	\$ 4,383.01		
Delinquent Tax and Interest	\$ 672.95		
Interest Income	\$ 2,304.69		
Miscellaneous	\$ 28,874.21		
Vault Water	\$ 2,880.00		
Grants	\$ 6,071.88		
Connection Fees	\$ 13,000.00		
Property Taxes		\$ 136,472.94	\$ 136,410.44
Specific Ownership Tax		\$ 3,859.22	\$ 4,000.00
Delinquent Taxes		\$ -	\$ 150.00
Tax Interest		\$ 587.59	\$ 150.00
Service Charges		\$ 579,796.20	\$ 579,691.22
Miscellaneous Revenue		\$ 26,521.69	\$ 25,000.00
Interest Income		\$ 6,923.87	\$ 6,500.00
Vault Water		\$ -	\$ -
<b>SUBTOTALS</b>		<b>\$ 754,161.51</b>	<b>\$ 751,901.66</b>
Sale of Assets		\$ 43,150.00	\$ 43,150.00
Grants		\$ 1,425.12	\$ 484,575.00
Connection Fees		\$ 6,500.00	\$ 13,000.00
<b>TOTALS</b>	<b>\$ 724,272.16</b>	<b>\$ 805,236.63</b>	<b>\$ 1,292,626.66</b>
2015 Valuation	\$21,093,190.00	Mill Levy	6.47
			\$ 136,472.94
2016 Valuation	\$21,083,530.00	Mill Levy	6.47
			\$ 136,410.44

**MEEKER SANITATION DISTRICT  
CAPITAL IMPROVEMENTS  
PROPOSED BUDGET FYE 12/31/2017**

Capital Improvements for 2016

Capital Improvements for 2017

Plant Improvements

Plant Improvements

4th Street Sewer Line Upgrade	\$ -
2nd Street Sewer Line Replacement	\$ 93,270.18
Plant Building Repair	\$ -
Plant Drive & Parking Repair	\$ -
Shop Replacement	\$ 200,000.00
Truck	\$ -
Pumps	\$ -
HVAC Upgrade/Improvement	\$ -

Retaining Wall & Drive/Parking	\$ 650,000.00
Plant Building Repair	\$ 300,000.00
Air Conditioner	\$ 5,000.00

Plant Miscellaneous

Plant Miscellaneous

Digital Mapping	\$ 2,250.00
Computer Upgrade	\$ 6,000.00

Office Improvements

Office Improvements

Server & Computer Upgrade	\$ 15,000.00
Heater & Air Conditioner	\$ 8,478.00

\$ 324,998.18

\$ 955,000.00

	Actual Prior Year 12/31/2015	Appropriated for Year 12/31/2016	Estimated FYE 12/31/2016	Proposed FYE 12/31/2017
Capital Improvements	\$ 185,433.85	\$ 1,106,000.00	\$ 324,998.18	\$ 955,000.00

**MEEKER SANITATION DISTRICT  
PROPOSED BUDGET  
FYE 12/31/2017**

	Actual Prior Year 12/31/2015	Estimated FYE 12/31/2016	Proposed FYE 12/31/2017
<b>BEGINNING FUND BALANCE</b>	<b>\$ 1,243,903.21</b>	<b>\$ 1,143,720.47</b>	<b>\$ 962,030.38</b>
<b>REVENUES:</b>			
Service Charges	\$ 531,703.10	\$ 579,796.20	\$ 579,691.22
Property Taxes	\$ 134,382.32	\$ 136,472.94	\$ 136,410.44
Specific Ownership	\$ 4,383.01	\$ 3,859.22	\$ 4,000.00
Delinquent Taxes & Interest	\$ 672.95	\$ 587.59	\$ 300.00
Interest	\$ 2,304.69	\$ 6,923.87	\$ 6,500.00
Miscellaneous	\$ 28,874.21	\$ 26,521.69	\$ 25,000.00
Vault Water	\$ 2,880.00	\$ -	\$ -
<b>SUBTOTAL</b>	<b>\$ 705,200.28</b>	<b>\$ 754,161.51</b>	<b>\$ 751,901.66</b>
Sale of Assets	\$ -	\$ 43,150.00	\$ 43,150.00
Connection Fees	\$ 13,000.00	\$ 6,500.00	\$ 13,000.00
Grants	\$ 6,071.88	\$ 1,425.12	\$ 484,575.00
<b>TOTAL REVENUES</b>	<b>\$ 724,272.16</b>	<b>\$ 805,236.63</b>	<b>\$ 1,292,626.66</b>
<b>TOTAL RESOURCES</b>	<b>\$ 1,968,175.37</b>	<b>\$ 1,948,957.10</b>	<b>\$ 2,254,657.04</b>
<b>EXPENDITURES:</b>			
Plant	\$ 477,968.60	\$ 460,827.54	\$ 542,039.15
Office	\$ 206,161.99	\$ 201,101.00	\$ 209,862.51
<b>SUBTOTAL</b>	<b>\$ 684,130.59</b>	<b>\$ 661,928.54</b>	<b>\$ 751,901.66</b>
Capital Outlay	\$ 140,324.31	\$ 324,998.18	\$ 955,000.00
<b>TOTAL EXPENDITURES</b>	<b>\$ 824,454.90</b>	<b>\$ 986,926.72</b>	<b>\$ 1,706,901.66</b>
<b>ENDING FUND BALANCE</b>	<b>\$ 1,143,720.47</b>	<b>\$ 962,030.38</b>	<b>\$ 547,755.38</b>