

## **RECORD OF PROCEEDINGS MEEKER SANITATION DISTRICT Special Board Meeting, April 18, 2024**

Chairperson Hoke called to order the Special Board Meeting. The special board meeting of the Meeker Sanitation District Board of Directors was held Thursday evening April 18, 2024, at 7:00 P.M. at the Meeker Sanitation District Board Room at 265 8<sup>th</sup> Street. Notices were posted prior to the meeting at the Post Office, Office of the Meeker Sanitation District and on our website. The following persons were present:

|                   |                  |                       |
|-------------------|------------------|-----------------------|
| Director Hoke     | Director T. Day  | Office Manager Willey |
| Director Hooper   | Director Balloga | Plant Manager Nielsen |
| Attorney Borchard | Director C. Day  |                       |

Also Present: Cheri Robinson, Sam Robinson, and Joe Elder by phone.

### **Additions or Changes to the Agenda:**

**MOTION TO CHANGE AGENDA TO FIRST DISCUSS THE TOPIC OF 787 HILL STREET LINE PLUG FOLLOWING WITH WASTEWATER TREATMENT PLANT BUILDING PROJECT WAS MADE BY DIRECTOR C. DAY, SECONDED BY DIRECTOR BALLOGA.**

**MOTION CARRIED UNANIMOUSLY.**

**MOTION TO APPROVE THE AGENDA AS WRITTEN OR WITH CHANGES WAS MADE BY DIRECTOR C. DAY, SECONDED BY DIRECTOR BALLOGA.**

**MOTION CARRIED UNANIMOUSLY.**

### **787 Hill Street Line Plug Backup:**

Discussion was had with the Robinson's at the April 10, 2024 Board Meeting to have Action Drain video the District Sewer Main and the Robinson's lateral sewer line. Action Drain was at the Robinson residence on Monday April 15, 2024, and video of the lines were completed. Plant Manager Nielsen had the video at the meeting for the board to review and discuss.

The video started with Robinson's lateral sewer line from their residence and about roughly 10ft out it showed in the video another lateral line coming into Robinson's lateral line. To confirm this Plant Manager Nielsen had asked the Elder's that live next door to run some water down a drain. The video showed water coming from the lateral line entering the Robinson's lateral line and confirmed it was coming from the Elder residence. The video continued and showed a change from clay pipe to PVC pipe which would have been about 50ft out from the Robinson house which was approximately in the middle of 8<sup>th</sup> street. There was an offset from the clay pipe to the PVC pipe and a sag in the PVC pipe that showed the camera under water where water was held because of the sag. Plant Manager Nielsen said that this was more than likely the cause of the plug and the PVC pipe was probably put in as a repair, but not sure when it happened or why. The lateral video did not go to the sewer main, but there was video done from manhole to manhole on either side of the Robinson's lateral. The camera stopped at the Robinson's lateral, and it was clean and showed no obstructions in the District's sewer main. The camera went up about 200ft in the sewer main and showed no lateral sewer line coming from the Elder residence. This confirmed that the Elder's are solely connected to Robinson's lateral sewer line and not directly connected to the District's Sewer Main. After the video was reviewed Chairperson Hoke called Mr. Elder and put him on the speaker phone and explained what the video showed. Mr. Elder asked if the settled pipe can be fixed, and keep the lateral lines as is. It was told to him that it is district policy to separate lines, but the homeowners are responsible for their lateral sewer lines, and they would have to work something out between them. The Board told Mr. Elder that when he gets back to town to please feel free to come and view the video or if he

has any further questions to let them know. Mr. Robinson said that they will talk to the Elder's and work things out and they appreciated the patience of Plant Manager Nielsen and was thankful to the Board for having Action Drain video their line.

**Wastewater Treatment Plant Building Project:**

Lefever Building System submitted a Bid that was presented to the Board on April 10, 2024. Notice of Award and Bid Form for Construction Contract will be presented for review. Lefever Building Systems agreed to remove their proposal from the bid documents that was conflicting with the Project Bid Manual. Attorney Borchard had a list of concerns regarding the Contract, Project Manual Bid Set, and Notice of Award. Some Sections listed in the index of the Project Manual Bid Set were not even in the manual and needed to be included. Some wording in the documents make no sense or were wrong and had wrong dates or wrong names among several other issues. Attorney Borchard has been reviewing the lengthy Project Manual Bid Set for the last few days and would like to have corrections made to the Project Manual, Contract, and Notice of Award before the board reviews and signs. He asked the Board to schedule a Special Meeting for next week on April 24, 2024 at 7:00 p.m. and he would have everything ready for the Board to review.

The meeting was adjourned, the next Special Board Meeting will be held on April 24, 2024.

ATTEST

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Chairperson